

MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Lyneham Primary School, Preston Lane, Lyneham SN15 4QJ
Date: 21 May 2014
Start Time: 6.30 pm
Finish Time: 8.25 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail kevin.fielding@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell (Chairman), Cllr Mary Champion, Cllr Mollie Groom (Vice Chairman), Cllr Chris Hurst, Cllr Bob Jones MBE and Cllr Jacqui Lay (Vice Chairman)

Wiltshire Council Officers

Julia Densham – Community Area Manager
Kevin Fielding – Democratic Services Officer
Jim Bailey - Principal Engineer, Highways Assets & Commissioning

Town and Parish Clerks/Councillors

Cricklade Town Council – Mark Clarke & John Cooke
Royal Wootton Bassett Town Council – Johnathan Bourne
Broad Town Parish Council – Veronica Stubbings
Clyffe Pypard Parish Council – Marian Kent
Lydiard Millicent Parish Council – Tim Blakemore
Lyneham & Bradenstoke Parish Council – Geoff Jackson-Haines & Lynn Thrussell
Purton Parish Council – Geoff Greenaway

Partners

Police & Crime Commissioner – Angus Macpherson
Wiltshire Fire and Rescue Service – Mike Franklin
MOD – Captain Bob Rusbridger

Total in attendance: 47

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman</u></p> <p>Cllr Allison Bucknell was elected as Chairman for the forthcoming year.</p>
2	<p><u>Election of Vice Chairman</u></p> <p>Cllr Jacqui Lay was elected as Vice Chairman for the forthcoming year.</p>
3	<p><u>Welcome</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett & Cricklade Area Board and introduced the councillors and officers present.</p> <p>The Chairman advised the meeting that Penny Bell had now left her post as the Royal Wootton Bassett & Cricklade Area Board Community Area Manager as she had been promoted and had with immediate effect become the new Corsham Community Area Campus manager.</p> <p>The Chairman requested and it was agreed by the Area Board members that:</p> <ul style="list-style-type: none"> • The Royal Wootton Bassett & Cricklade Area Board thanked Penny Bell for her approachable nature and hard work, and wished her well in her new role in Corsham. <p>The Chairman then introduced Julia Densham as the new Royal Wootton Bassett & Cricklade Area Board Community Area Manager.</p>
4	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Insp Mark Thompson & Sgt Martin Alvis – Wiltshire Police, Diana Kirby – Tockenham Parish Council, Ruth Szybiak – Cricklade Town Council, Dr Richard Pagett and Steve Palmer.</p>
5	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on the 19 March 2014 were agreed as correct record and signed by the Chairman. • The Minutes of the 19 March referred to the 3 Ms Memory Café as the Three Ms Memory Café, this was noted.

6	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
7	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> • Chairman's End of Year Report – was included in the agenda pack. • Caring about Dementia – Wiltshire Council has pledged to help develop dementia-friendly communities in Wiltshire. This would involve bringing together partners within local communities, including people with dementia, to deliver small improvements that make a difference to the quality of life for people living with dementia. Examples might include giving bus drivers dementia awareness training or local areas deciding that they want to set up dementia friendly activities. <p>Community area boards would be central to this and Royal Wootton Bassett would be acting as the pilot area to test a new dementia friendly community toolkit, which would then be made available to all areas across Wiltshire.</p> <ul style="list-style-type: none"> • Cold Calling Zones – was included in the agenda pack. • Community Area Grants Scheme – was included in the agenda pack. • Health Trainer Programme rolls out across Wiltshire – Janice Bardwell was introduced as the Royal Wootton Bassett & Cricklade Community Area Health Trainer. Health trainers would be in libraries and children's centres across the county working with people to encourage them to adopt healthier habits and stick to them.
8	<p><u>MOD Lyneham - Defence College of Technical Training and its wider opportunities</u></p> <p>Captain Bob Rusbridger gave a short update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Update from REME – Programme is on track for completion Summer 2015. REME move is planned for 25 September – 9 November 2015. Numbers for REME move 1500 students, 500 staff plus others REME are engaging with the community already.

	<ul style="list-style-type: none"> • Chamber of Commerce working with Lyneham Business Buddies and is looking to hold a programme of events to explore business opportunities brought about by the influx of people – we need things for people to spend their money on LOCALLY. • LEADER funding – potential opportunities to help local rural businesses. • OUR COMMUNITY MATTERS has a new page for DCTT and would be updated as news becomes available, to include jobs. If anybody has anything that they want to share, please send this to Julia Densham. <p>It was noted that the C Site grass was no longer being cut and had become very long. Captain Rusbridger advised that he would investigate who would have been cutting it.</p> <p>The Chairman thanked Captain Bob Rusbridger for his update.</p>
9	<p><u>Leader Funding</u></p> <p>Presentation from Alan Truscott of the Plain Action Local Action Group (LAG)</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That grant funding had been made available to start up or expand businesses. • Grants would be available from £1000 to £150,000 for up to 75% of the total cost. • Plain Action currently operates across Salisbury Plain but was looking expand into the north western side of Wiltshire in the new funding programme from January 2015. • Plain Action plans to bid for Rural Development Programme for England (RDPE) funding to enable them to continue and expand the LEADER programme during 2015-2020. If the funding is secured the Local Action Group would be able to continue to award grants to eligible community projects, rural businesses and for farming, forestry and tourism related projects in the Royal Wootton Bassett area. <p>The Local Action Group were keen to:</p> <ul style="list-style-type: none"> • Understand from area and community representatives what they consider to be the key funding priorities for the next 7-8 years.

	<ul style="list-style-type: none"> • Work with area and community representatives to ensure wide business and community input during the bidding stage. • Once funding is secured, work with area and community representatives to communicate as widely as possible the benefits of the Programmes. <p>The Chairman thanked Alan Truscott for his presentation.</p>
10	<p><u>Spotlight on Partners</u></p> <p>Updates from partners were received as follows:</p> <p>Wiltshire Police</p> <p>The written update was noted.</p> <p>Wiltshire Fire and Rescue Service – Mike Franklin</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the issues preventing the publishing of the written reports were nearly resolved. • That a statement concerning the merging of Wiltshire and Dorset Fire & Rescue Services would soon be in the public domain. <p>Royal Wootton Bassett Sports Association – Paul Harrison</p> <p>The written update was noted.</p> <p>REME - Defence College of Technical Training</p> <p>The written update was noted.</p> <p>The Chairman thanked everybody for their updates.</p>
11	<p><u>Network Rail - a short update on works completed to date</u></p> <p>Robin Basu & David Wilson – Network Rail gave an update on the GWMLE Gauge Clearance Works.</p> <p>Points made included:</p>

Skew Bridges

- Rail Track is in the process of assessing the options for delivering this project.
- The northern structure is currently undergoing an internal review to assess if reconstruction is required.
- Until all engineering reviews are completed the full extent of the construction works will not be identified in detail.
- Rail Track are therefore not in a position to answer detailed questions on the project at this stage; it is worth noting that some issues of concern may never actually materialise.

Templars Farm

- Drop-in session was conducted on Thursday 24 April.
- Diversion routes were discussed and preferred options submitted.

Broad Town Marlborough Road

- Rail Track has requested a work breakdown for the incorporation of the footbridge into the road bridge.
- The possibility of looking at replacing the WC owned footbridge is being explored.
- Rail Track will be engaging directly with local companies, residents and WC to try and ameliorate diversion issues, as far as is practically possible.

Chaddington Lane

- Possession planned for in May 2015.
- Alan Baxter are producing a design and undertaking the consultations with the English Heritage and Wiltshire Council Conservation Officer.

Dauntsey Lock

- May Bank Holiday weekend - demolition of the central span and the

	<p>installation of the new precast concrete portals and parapets completed during a 52 hour rail closure. Handed back to the Rail operation company 8 hours early.</p> <ul style="list-style-type: none"> • The new precast concrete portal and parapet units were installed on Monday 5th May. In total 8 precast concrete units were installed each weighing between 20 and 22tons. • Following this scaffolding has been installed to the four corners of the bridge to allow bricklayers to reinstate the brickwork between the existing bridge and the new concrete portal units. • The existing bricks are old imperial sizes which are no longer available, after a long search some reclaimed bricks have been sourced which will be used to achieve a good match with the side spans. • Dauntsey Lock programme is on schedule for reopening on the 7th August 2014. <p>The Chairman thanked Robin Basu and David Wilson for their update.</p>
12	<p><u>What Matters to you in Royal Wootton Bassett & Cricklade</u></p> <p>It was decided to defer this agenda item until the next Area Board meeting due to an error in the data on the voting slides.</p>
13	<p><u>Local Highways Investment Fund 2014-20</u></p> <p>Jim Bailey - Principal Engineer, Highways Assets & Commissioning, Wiltshire Council, gave a presentation that outlined Wiltshire Council's recently approved major programme of investment in highway maintenance over the next six years which would see a significant improvement in the condition of the county's highway network.</p> <p>The investment was being targeted at those roads in worst condition, and would include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data had been used to prepare a list of priority sites for treatment in 2014/15 in each community area.</p> <p>A provisional list of sites for potential treatment until 2020 had also been prepared for each community area. The site list was based on the existing condition of the roads and the anticipated deterioration in the future, but it would need to be reviewed annually as the rate of deterioration of individual roads may vary because of weather and local conditions.</p> <p>The Area Board was asked to consider the list of proposed highway</p>

	<p>maintenance schemes for 2014/15, and agree the final list for implementation.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Royal Wootton Bassett & Cricklade Area Board agrees and notes the proposed highway maintenance schemes for 2014/15, and agree the final list for implementation. <p>The Chairman thanked Jim Bailey for his presentation.</p>
14	<p><u>Spotlight on Parishes</u></p> <p>Royal Wootton Bassett Town Council</p> <ul style="list-style-type: none"> • The written report was noted. <p>Cricklade Town Council</p> <ul style="list-style-type: none"> • The written report was noted. <p>The Chairman thanked the partners for their updates.</p>
15	<p><u>Appointments to Working Groups and Outside Bodies</u></p> <p>The following appointments to outside bodies and working groups were made for the forthcoming year:</p> <ul style="list-style-type: none"> • Community Area Transport Group (CAT-G) – All Area Board members. • C&DCA (Cricklade Leisure Centre) – Cllr Bob Jones. • Community & RAF Fairford Liaison Group – Cllr Bob Jones. • Neighbourhood Planning Forum – Cllr Mollie Groom. • Lyneham Steering Group – Cllr Allison Bucknell.
16	<p><u>Task Group Reports and Decisions</u></p> <p>To consider reports from the following task groups:</p> <p>Community Area Transport Group.</p> <ul style="list-style-type: none"> • That a date was being sorted for the next meeting.

	<ul style="list-style-type: none"> • That the Broad town speeding issue was still an issue – Cllr Allison Bucknell to chase this. <p>Dog Fouling Task Group</p> <ul style="list-style-type: none"> • That the group haven't met since the last update. <p>Cricklade Shadow Community Operations Board.</p> <ul style="list-style-type: none"> • The written report was noted. <p>Royal Wootton Bassett Shadow Community Operations Board.</p> <ul style="list-style-type: none"> • The written report was noted. <p>Older People's Housing Provision</p> <ul style="list-style-type: none"> • It was agreed that a Task Group would be set up to look at this. <p>The Chairman thanked everybody for their updates.</p>
17	<p><u>Wrap Up</u></p> <p>Any other business:</p> <ul style="list-style-type: none"> • Flood Damage - that up to £5,000 per home was available for internal flood damage. Contact Wiltshire Council for further details. • Purton – Cricklade No.53 Bus – that this service is now a 90 minute service. • Purton – the damage being caused by caused by construction traffic due to the local ongoing rail work. • Purton Road Development – that Iron Age artifacts had been found on the site.
18	<p><u>Close</u></p>